

**Village of North Henderson  
Trustee Meeting  
August 12, 2021**

**ROLL CALL**

Present: Trustees Diane Brown, John Hoefer, Karin Simkins, and Cheryl Stevens

Also Present: President Carol Rogers, Treasurer Gary Whitcomb, and Clerk Melody Hall

Absent: Trustees Angie Chandlee and Charles Shultz

President Rogers stated we have a quorum we will precede

**ANNOUNCEMENTS:**

None

**MINUTES:**

**June**

Trustee Simkins made a motion to accept the June minutes, 2<sup>nd</sup> by Trustee Brown

All in favor? Motion carried

**June Closed Session**

Trustee Brown made a motion to accept the June closed session minutes, 2<sup>nd</sup> by Trustee Stevens

All in favor? Motion carried

**July**

Trustee Simkins made a motion to accept the July minutes, 2<sup>nd</sup> by Trustee Brown

All in favor? Motion carried

**TREASURER'S REPORT**

**June**

Trustee Brown made a motion to accept the June treasurer's report, 2<sup>nd</sup> by Trustee Stevens

All in favor? Motion Carried

**July**

Trustee Stevens made a motion to accept the July treasurer's report, 2<sup>nd</sup> by Trustee Hoefer.

All in favor? Motion carried.

**BILLS**

**June**

Trustee Hoefer made a motion to pay the June bills, 2<sup>nd</sup> by Trustee Brown

All in favor? Motion carried

**July**

Trustee Simkins made a motion to pay the July bills, 2<sup>ns</sup> by Trustee Brown

All in favor? Motion carried.

**OLD BUSINESS**

**Immense Impact Renewal (Website)**

President Rogers stated the renewal for Immense Impact which is our website was tabled in the June meeting so that Clerk Hall could check on the cost of the website; the bill is for \$417.45. President Rogers explained they help to maintain the website. President Rogers stated we can do alerts through the website that would be like an "All Call". It is free where as an "All Call" cost the village. Trustee Simkins asked how a person receives the alert. Clerk Hall answered by text and through their email. Trustee Stevens asked what to do to get the alert. Clerk Hall answered through the website or gives her their phone number and email and she can do it.

Trustee Brown made a motion to renew the Immense Impact agreement, 2<sup>nd</sup> by Trustee Simkins  
All in favor? Motion carried

### **Budget, Appropriation, Tax Levy and Resolution**

Treasurer Whitcomb explained the budget is what the board went over in June and made changes then after all the changes were made he moved the numbers over to make the appropriation which helps to figure the taxes for the year. Treasurer Whitcomb continued to explain the tax levy is what the estimated taxes are and the resolution supports the appropriation and tax levy.

Trustee Hoefer made a motion to accept the Budget. 2<sup>nd</sup> by Trustee Simkins  
All in favor? Motion carried

Trustee Hoefer made a motion to accept the Appropriation, 2<sup>nd</sup> by Trustee Stevens  
All in favor? Motion carried

Trustee Hoefer made a motion to accept the Tax Levy, 2<sup>nd</sup> by Trustee Brown  
All in favor? Motion carried.

Trustee Hoefer made a motion to accept the Resolution supporting the Appropriation and Tax Levy, 2<sup>nd</sup> by Trustee Brown.  
All in favor? Motion carried.

### **Water Tank Repair**

President Rogers stated Clerk Hall asked the company that is working on the Alexis water tower to give the village an estimate to repair our water tank. President Rogers read off their estimate as follows:

Clean the interior	\$4800.00	
Clean the exterior	\$4800.00	
Repairs/touch up and pressure tank for power washing		\$2500.00
Total Cost	\$12,100.00	

President Rogers stated we would be responsible to drain the tank and hook up to the fire hydrants to have water while the work is being done then refill the tank. Trustee Hoefer suggested waiting to do anything and ask Bob Shull what he suggests to have done. President Rogers commented the EPA recommended having the rust taken care of but has not required it yet. The matter was tabled to gather more information.

### **NEW BUSINESS**

#### **Softball Field**

President Rogers stated she spoke to Chrissie from United Recreational Council, they are done for the year, everything has been cleaned up also due to the rusty post for the bases they could not use the new ones so the Recreational Council would like to dig up the old post, replace them with the new ones and redo the field but they would need three loads of lime. President Rogers stated the Recreational Council

would like the village to donate one of the three loads of lime, it would cost \$500.00, the Recreational Council is buying a load and the Youngman's Club is donating a load.

Trustee Brown made a motion to donate a load of lime for the softball field, 2<sup>nd</sup> by Trustee Stevens  
All in favor? Motion carried

President Rogers stated next year she is not going to be the one to clean up the softball field, and suggested getting a dumpster then all they have to is empty the trash cans in there. President Rogers also stated having them sign an agreement stating they are to clean up the area after each game.

#### **Western Illinois Regional Council (WIRC) Renewal**

President Rogers stated it is time to renew our membership with Western Illinois Regional Council they help with various things and they have a lot of training on various items that Clerk Hall does. President Rogers stated the cost is based on 187 residents at 0.60 a person making it \$112.20.

Trustee Brown made a motion to renew the contract with Western Illinois Regional Council, 2<sup>nd</sup> by Trustee Simkins. All in favor? Motion carried.

#### **Jarred Dexter (SAMS and DUNS Agent)**

President Rogers stated Jarred Dexter is from Western Illinois Regional Council (WIRC) and specializes in the SAMS and DUNS, which are complicated to explain but it is a number that is needed for most grants. President Rogers stated when Clerk Hall was trying to get information for the stimulus payment ours was on hold due to a grant from 2015, Jarred helped her this time but in the future the village needs to give him access to the SAMS and DUNS account. President Rogers stated in the past we have had others want to handle the accounts and wanted paid to do it, when Clerk Hall told Jarred he informed her not to do it his is through our membership with WIRC, all we have to do is agree to have him as a agent.

Trustee Brown made a motion to have Jarred Dexter as our agent, 2<sup>nd</sup> by Trustee Hoefer.  
All in favor? Motion carried.

#### **Central Square Renewal**

President Rogers stated it is time to renew our contract with Central Square where we have the billing system is through. It is the program that does the bills after Clerk Hall reads the meters, the cost is \$1464.60.

Trustee Brown made a motion to renew the contract with Central Square, 2<sup>nd</sup> by Trustee Stevens.  
All in favor? Motion carried.

#### **American Relief Plan Act**

President Rogers stated Clerk Hall has spent a lot of time on the two grants; the American Relief Plan Act and the Rebuild Illinois Act, she then turned the floor over to Clerk Hall. Clerk Hall stated the American Relief grant is the one the village has been waiting on from the federal government. Clerk Hall stated the village is to be receiving a total of \$23,624.29 half this year, \$11,827.15 and half, \$11827.15 next year, but this amount could change depending on if any village, town or city was to decline their funds, if so then their amount would be dispersed among those who have accepted the money. Clerk Hall stated it is all being done in phases; the first phase is where the village needs to decide if they want the money, also who would be the contact person, and who can sign any documents. President Rogers commented that Clerk Hall already signs a lot of documents for the village. Clerk Hall stated this would need to be



done by September 30<sup>th</sup> if not it is like declining the funds. Clerk Hall explained the different information that will be needed when applying for the grant but the main thing is if the board wants the grant and whom they want to handle the paperwork. Trustee Simkns asked what all the money can be used for. Clerk Hall answered she has been looking at the US Treasuries website at the final rule where there are about 68 pages and she is reading through it. Trustee Simkins asked if it had to be COVID related. Clerk Hall stated as of right now yes but in the last class she was told that the final rule changes and each time it gets more flexible.

Trustee Brown made the motion to accept the funds and to have Clerk Hall be both the contact person and the one to sign the forms, 2<sup>nd</sup> by Trustee Stevens. All in favor? Motion carried.

### **Rebuild Illinois Grant**

President Rogers stated this is the funds that have been appearing in the Motor Fuel Tax (MFT). Clerk Hall stated according to our IDOT representative the village has received four payments of \$2054 making the total \$8216.00. Clerk Hall continued to explain the village will receive two payments of \$2054.00 a year through the year 2024. Clerk Hall stated these funds are deposited into the MFT and are to be used for things the village would normally use the MFT for but it is separate and has fewer rules than the MFT. Clerk Hall stated as long as it is general maintenance there is no need to have an engineer. The only thing that the board needs to do is get an idea as to what they want to use the funds for then send the paper work, no later than October or November, to IDOT with the estimated dollar amount on them. Clerk Hall stated this fund if not used will need to be sent back. Clerk Hall stated the funds can be used for items such as gravel/salt for the roads, and fixing the sidewalks.

### **Computer Back Up**

President Rogers stated Clerk Hall had a problem with the printer and while the serviceman came out he recommended an external hard drive for a back up. Clerk Hall explained they recommended software which backs up to an external hard drive and two external hard drives, so one is always connected to the hard drive and one is taken home so there is always one with current information on it. Clerk Hall stated the two hard drives are \$109 each, the recovery system is \$99.00 and to have it installed would be \$105.00. Also in order to keep the software under manufacturer support it is \$65.00 a year but the first year is included in the cost. Treasurer Whitcomb thought the billing program was saved in a cloud. President Rogers commented even if the billing program is saved in a cloud there is still other information on the computer that needs to be backed up.

Trustee Hoefer made a motion to table the matter until next month to gather more information, 2<sup>nd</sup> by Trustee Stevens. All in favor? Motion carried.

### **Hole in the Garage Roof**

President Rogers stated when Clerk Hall's son and friend were cleaning the gutters they found a hole in the garage roof. Clerk Hall called the insurance company and she reopened the claim from when the tree fell on the roof. President Rogers stated Clerk Hall found out who built the garage but he did not seem interested in fixing the roof so we need someone to fix it and she would talk to Don McGraw to see if his son would look at it and give an estimate. President Rogers stated the insurance company also made it sound as if the village would have to pay the deductible again. President Rogers stated she would have Clerk Hall check with the insurance company and get back with the board next month.

### **Movie Night**

President Rogers commented we are at the end of summer and we have not had a movie night yet. She asked the board if they wanted to try and have one. After a discussion it was decided to wait and maybe have something around Halloween.

### **Lighting**

President Rogers stated Treasurer Whitcomb has some information about a lighting program through Ameran. Treasurer Whitcomb stated when he spoke to Ameran about help with the electric at the ball park they would not help this year but they told him about a program they offer. Treasurer Whitcomb stated they have three places that they will come out and change the lights. The first one is the garage they will change the lights to LED's in the garage and change them from fluorescents to the LED's and will change the outside light. These will be brighter, less expensive to use and will last three years.

Trustee Hoefer made a motion to go with the Lighting program, 2<sup>nd</sup> by Trustee Stevens.  
All in favor? Motion carried.

### **PUBLIC COMMENT**

With no public comment President Rogers stated she would entertain a motion to adjourn

### **ADJOURNMENT**

Trustee Brown made a motion to adjourn, 2<sup>nd</sup> by Trustee Simkins

The Village of North Henderson Trustee Meeting adjourned at 8:03pm with the next meeting being on September 9, 2021 at 6:30 pm at the Floral Hall

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Melody Hall  
Village Clerk

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Carol Rogers  
Village President

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Village Seal