

**Village of North Henderson
Trustees Meeting
February 14, 2019 6:30 pm**

The Village of North Henderson Trustees Meeting was called to order at 6:30 pm by President Carol Rogers.

ROLL CALL:

Present: Trustees John Hoefer, Karin Simkins, and Vanessa Olson
Also Present: President Carol Rogers, Treasurer Gary Whitcomb and Clerk Melody Hall
Visiting: Jim Tucker and Don Adams
Absent: Trustees Tiffany Leffler and Angie Chandlee

President Rogers stated quorum is met so the meeting will continue.

ANNOUNCEMENTS:

President Rogers announced she had noticed during the ice storm it took out the fence at the ball diamond, and she knows the board can not address this but thought it could be discussed. President Rogers commented she is going to have Clerk Hall call the insurance company to see if it is covered, how it is covered and what to do if we replace it because nobody really uses the diamond anymore. Trustee Olson commented Luke Sperry does use it for soft ball practice once in awhile. President Rogers stated we will have it on the agenda next month to decide what we want to do with the fence.

Clerk Hall commented she had a couple different announcements, first everybody except Trustee Hoefer and Simkins has the Statement of Economics form that needs filled out so she can return it to Mercer County. Clerk Hall stated Trustee Hoefer and Simkins does not have one because they are on the ballot for the upcoming election. Clerk Hall then announced in the back of their folders is an article from Julie (the place we call for a dig) that she felt was interesting and thought the board may like to read it.

Clerk Hall then announced Bob Shull had stopped by the office and spoke to her about the fact that he lost everything in a house fire including his computer, so he wanted the board to know that there will be no EPA Reports until he can get back to going again.

Clerk Hall stated Mr. Shull wanted the generator put on the agenda but it was too late for this month. Trustee Hoefer stated the problem with the generator is actually an emergency. President Rogers asked Trustee Hoefer to explain what is going on because he would know more about it. Trustee Hoefer stated himself and Mr. Shill had went up to the pump house the day it was extremely cold and when they got up there all the lights were flashing and nothing, as far as the pumps, was running but there was still water pressure. Trustee Hoefer continued to state he and Mr. Shull then went outside and turned off the Ameran power and the generator then clicked on. Trustee Hoefer stated the generator will not kick on unless there is absolutely no electric going to it. Clerk Hall stated Mr. Shull suggested having Tony's or Galesburg Electric come look at the generator. Trustee Hoefer suggested both because Galesburg Electric know more about the generator and Tony's know very little but if they work together Tony's would be the one to call in an emergency since they could be here in 20 minutes whereas Galesburg Electric may not be able to come for hours. Trustee Hoefer stated Tony's just needs to be shown more about the generator. Trustee Olson asked if it needed voted on. President Rogers answered no, if it happened between meetings it would just be fixed, she then asked Trustee Hoefer if he felt comfortable

calling Tony's and Galesburg Electric. Trustee Hoefer answered he would ask Mr. Shull to call because he works with both companies more. President Rogers stated to let Mr. Shull know he has the oaky to have the generator repaired.

MINUTES / SPECIAL MEETING MINUTES:

President Rogers stated we will approve both the regular and special meeting minutes together.

Trustee Olson made a motion to accept both the regular and special meeting minutes. 2nd by Trustee Simkins.

Roll Call Vote:

Ayes: Trustees Hoefer, Simkins, and Olson Motion Passed

TREASURER'S REPORT:

Trustee Simkins asked Treasurer Whitcomb if the amount for 206 South Street Lots on page 2 of the report in the amount of \$561.77 was correct. Treasurer Whitcomb stated the amount is for 2 months since the bills went out late.

Trustee Simkins made a motion to accept the Treasurer's Report. 2nd by Trustee Hoefer

Roll Call Vote:

Ayes: Trustees Olson, Hoefer and Simkins Motion passed

BILLS:

President Rogers stated on the paid bills, the last line, the IL Municipal League Risk Mgmt Assoc. in the amount of 4727.76 is the Village's Insurance. President Rogers commented she had received an email that they had not received a payment that which was due the end of December. President Rogers stated herself and Treasurer Whitcomb searched everywhere and did not find a bill, so one was not received and she had Treasurer Whitcomb go ahead and pay the bill, with the way the weather has been she felt it was best to pay it in case something major happened.

Trustee Olson asked if the Julie bill was for the tree on Main Street. Treasurer Whitcomb answered it is the annual fee that we pay then as we get Julie calls the cost is then deducted from the amount.

Trustee Olson made a motion to pay the bills. 2nd by Trustee Hoefer

Roll Call Vote:

Ayes: Trustees Simkins, Hoefer and Olson Motion Passed

OLD BUSINESS:

Main Street Tree Branch:

President Rogers stated Clerk Hall has given her some quotes and they are as follows:

1. Giddings from Kirkwood Limb \$150.00 Tree/ no clean up \$500.00 All \$950.00

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|--------------------------|---------------|---------------|
| 2. Plue's from Galesburg | Limb \$350.00 | All \$1500.00 |
| 3. Lee's from Monmouth | Limb \$350.00 | All #1200.00 |

Trustee Olson asked if they were all insured and bonded and if the total cost included grinding the stump. President Rogers stated yes they are insured and bonded also the way the estimates read it does include the grinding of the stump.

Trustee Olson made a motion to have Giddings cut down and remove the tree. 2nd by Trustee Simkins

Roll Call Vote:

Ayes Trustees: Hoefer, Simkins and Olson Motion Passed

NEW BUSINESS:

Grant Check: *Amend*

President Rogers stated she still has the grant check because the village does not really have an account to put the check into. President Rogers stated the village has an account called the "CDAP" account. Treasurer Whitcomb stated the account is always at a zero balance and suggested changing the name of the CDAP account to the Grant account. President Rogers stated with the account being a grant account it would be easier to deposit and use any future grants, and the bank will not do anything to change the account without a resolution from the board. Treasurer Whitcomb stated the CDAP account could be used but if CDAP people came back and stated the funds are CDAP money it would be difficult to prove where the funds came from and also you do not want to mix funds.

Trustee Simkins made a motion to change the CDAP account to the Grant account. 2nd by Trustee Olson

Roll Call Vote:

Ayes: Trustee Hoefer, Simkins and Olson

Hand Held Meter Reader:

Clerk Hall stated last month we went to use the hand held reader and the batteries had exploded in it, so President Rogers had her call the insurance company to see if it was covered and also Mueller to see what it would cost to replace it. Clerk Hall continued to state she had called the insurance company and yes the meter is covered but there is a \$500.00 deductible. Clerk Hall stated she then called Mueller and was told that the hand held we have has been discontinued because they have been upgraded. Clerk Hall stated the list price of the new hand held is \$1061.00 the villages cost after the discount would be \$583.55, so we would have to pay \$500.00 and the insurance would pay \$83.55. Clerk Hall commented that for what the meter cost and what little it is used she feels she could do without the hand held. Clerk Hall stated as long as she has the correct phone numbers she can call the homeowner and asked if they could send a picture of the meter and they generally will.

Clerk Hall was informed; when she called about the hand held, within the few years the water program and the hot rod will be phased out, Mueller is working on a new program to where the meters can be read and possibly the water could be turned off from the office. Clerk Hall stated when this happens the village will have to get a new program and hot rod, and sometime after that the meters would have to be replaced because of 1 small part. Clerk Hall stated Mueller is not sure of the cost but said it would be

around \$3000.00 to \$4000.00 and the cost of the meters. Trustee Olson asked about the timing of the change. Clerk Hall stated she was told the change is still in the 1st phase and they are saying within the next 2 -3 years. Trustee Olson asked what alternatives does the village have because it seems like it keeps recycling to where about every 3-5 years new equipment will be needed. President Rogers suggested speaking to other villages and see what they have for the water program. Trustee Hoefer asked if the hand held was really needed. President Rogers answered in the past 2 years she has only used it maybe 3 times and it only worked 50% of that time. President Rogers continued to explain one time she had to go into the house because the hand held would not read from outside, like it should, but as soon as she got to the meter inside it read. President Rogers agreed with Clerk Hall that the homeowners are very good about sending a picture of the meter if needed.

Trustee Olson made a motion to table the hand held until next month to gather information from other communities. 2nd by Trustee Hoefer

Roll Call Vote

Ayes: Trustees Simkins, Hoefer and Olson Motion passed

Village Insurance:

President Rogers stated this was covered in the bills.

Delinquent Accounts:

President Rogers stated she had put delinquent accounts on the agenda because Linda Houdyshell was to be at the meeting. President Rogers continued to state we have had trouble collecting her bill and Linda sent a letter asking for help with her bill because she has a hardship. President Rogers read the letter Mrs. Houdyshell sent stating she lost her job due to a neck injury and she will be having surgery. Clerk Hall stated she wrote Mrs. Houdyshell a letter stating if she wants to claim hardship she needs to be at the meeting and let Mrs. Houdyshell know the date and time of the meeting.

Trustee Hoefer asked if the water has been shut off yet. President Rogers answered no because of the weather, the shut off has been buried and frozen. Trustee Olson commented Mrs. Houdyshell will never get caught up with the late charges but at the same time she is responsible for her bill, and she has a hard time waiving fees since Mrs. Houdyshell didn't even come to the meeting to discuss her hardship and answer any questions. Trustee Hoefer asked since she did not come is her water is going to be shut off within the week. President Rogers stated yes as long as the weather holds out and the shut off is not frozen.

President Rogers stated the other bill we are contending with is Margret Johnsons. President Rogers stated her son Doug was living there and paying the bills until the house went into foreclose. President Rogers stated it had been in the Aledo paper, so she had Clerk Hall work with the lawyer on how to place a lien on the property so when the house gets sold the bill will need to get paid.

PUBLIC COMMENT

President Rogers stated this month we will do the public comment as usual but she had gone to a county board meeting and they do theirs different. President Rogers continued to state the only things the public can comment on is what is on the agenda, if they want to comment on anything else it needs

to be on the agenda. President Rogers stated she would like to do public comment this way starting next month.

Jim Tucker commented if someone has a leak it is the home owner's responsibility unless it is the water main. President Rogers what Clerk Hall meant to state is anything before the meter is the village's responsibility and anything from the meter on is the homeowner's responsibility. Mr. Tucker stated the ordinance states the village is allowed to go onto the property to shut the water off but any repairs are the responsibility of the homeowner.

Mr. Tucker also commented when he had come up to get the parts for the tractor the gas smell from the big truck was really bad. Mr. Tucker stated something needs to be done with the truck because the fumes are dangerous for Clerk Hall to be in the building with them. President Rogers stated she totally understands because she has also smelled them. President Rogers stated she has spoken to Ron Brown about it and told him that if he does not get it over to be fixed she will. President Rogers stated Ron said there are no leaks but you can see it on the floor. Mr. Tucker commented it s oil and gas. Clerk Hall commented when it is bad she opens the big door about 3-4 inches and it helps. Trustee Olson and President Rogers stated Clerk Hall shouldn't have to do that.

Mr. Tucker then commented he has spoken to Clerk Hall in the past about the late charges and is told that she does not figure them but the computer program does. Mr. Tucker stated the program needs to be checked because they are wrong because he has a chart and what he figures is the village is losing about \$5000.00 in late fees. President Rogers asked what is different from what he does and what the computer does. Mr. Tucker answered it should be 10% of the charges but for example if a customer had a \$150.00 bill that was not paid the charge should be \$15.00 but it's only 0.67. President Rogers stated we will look into it.

ADJOURNMENT:

Trustee Olson made a motion to adjourn 2nd by Trustee Simkins

The Village of North Henderson Trustee Meeting for February 14, 2019 was adjourned at 7:27pm next meeting will be March 14, 2019 at 6:30pm.

Melody Hall
Village Clerk

Carol Rogers
Village President