

**VILLAGE OF NORTH HENDERSON  
TRUSTEE MEETING  
VILLAGE SHED  
FEBRUARY 8, 2018 AT 6:30**

Village of North Henderson Trustee meeting for Feb. 8, 2018 was called to order at 6:30 pm by President Carol Rogers.

**ROLL CALL:**

Present:

Trustees: Angie Chandlee, John Hoefer, and Karin Simkins

Also Attending: Pres. Carol Rogers, Tres. Gary Whitcomb, and Clerk Melody Hall

Visitors: Jim Tucker

Absent:

Trustees: Tiffany Leffler, Don McGraw, and Vanessa Olson

President Rogers noted that quorum was met so meeting will proceed.

**ANNOUNCEMENTS:**

President Rogers commented that she had seen in the paper where Floral Hall was having a planning meeting for their spring event. She forgot to make note of when the meeting was going to be she asked visitor Jim Tucker if he knew. Jim replied that it is scheduled for Feb. 15<sup>th</sup> at 6:30.

**MINUTES:**

Karin Simkins made the motion to accept the minutes, 2<sup>nd</sup> by Angie Chandlee. Roll call vote Ayes: Chandlee, Hoefer, Simkins. Motion passed

**TREASURER'S REPORT:**

President Rogers mentioned that the bill for the new pump and putting it in was finally received. Treasurer Gary Whitcomb mentioned that the bill for the excavating was also received. President Rogers mentioned that she thought the cost of the excavating was included in the bill. Treasurer Whitcomb said no, that it is separate. The one bill was for the pump, the work to put it in, and plumbing done on West St. The excavating was a separate cost.

Karin Simkins made a motion to accept the Treasurer's Report, 2<sup>nd</sup> by John Hoefer. Roll call vote: Ayes: Simkins, Chandlee, Hoefer. Motion passed

**BILLS:**

Treasurer Gary Whitcomb mentioned that he will be paying the Tony's Plumbing and Heating bill out of the depreciation account, since that is what that account is set up for. President Rogers stated the bill is for the repair on the water main and for the pump.

Karin Simkins made the motion to accept the bills, 2<sup>nd</sup> by Angie Chandlee. Roll call Vote: Ayes: Hoefer, Simkins, and Chandlee. Motion Passed

#### **OLD BUSINESS:**

President Rogers asked John Hoefer if he had heard anything from Dan Cheline on the matter of the street signs. John said he did speak with Dan and Dan said that the street down by Simkins is not a Township road, he just takes care of it. John then stated that Dan was going to check the dimensions for where the signs should be placed. President Rogers then mentioned that the road is possibly the Villages until you get to the country. Angie Chandlee then mentioned that it may go all the way to Main Street where the gravel begins and that there is still room to put something up. President Rogers commented that maybe 2 signs may be needed. President Rogers then asked if there was a motion to table the matter until Dan could get the dimensions and also until the ground thaws because nothing could be done until then.

Motion to table the matter by Angie Chandlee , 2<sup>nd</sup> by John Hoefer.

#### **NEW BUSINESS:**

President Rogers stated the new business being the late charges that were not billed to residents for a couple months due to the transition and glitch in the system. She mentioned that she had Melody run a report called Account Late Charges Preprocess Report. It shows how much interest and the \$10.00 late fees should be charged on all the late bills for each billing cycle. President Rogers then stated that by not charging the \$10.00 late fee and the interest we lost the following months:

November: \$6.21 in interest and \$20.00 for 2- \$10.00 fees equaling \$26.21

December \$23.54 interest and \$40.00 in \$10.00 fees equaling \$63.54

Total of \$89.75 for the 2 months

She then mentioned that yes, we should have charged the fees and yes there was a glitch in the billing system. The glitch was not intentionally done and it was not the residents fault that they were not charged. President Rogers continued to say that the cost of back charging the residents would be more than the \$89.75 and that it could cause a hardship for the resident. The hardship being the extra \$20.00 on their bill and that it wasn't the resident's fault the fees were not charged when they should have been. Karin Simkins then stated that sometimes it does not hurt to give a person a break. President Rogers then commented the one thing about this board is that everyone has compassion and her goal is not to cause anyone a hardship. She stated that this was not done maliciously or intentionally and she feels that it should not be back billed, but corrected going forward.



John Hoefer then commented that if they get a pass everyone should get a pass. For example if in a couple weeks he forgets to pay his bill and it's late he should get a pass too. President Rogers then stated that she understood his point but the residents just lucked out this time and looking at the report you can see that it's the same people. President Rogers then stated that everyone does get a break, due to the fact that bills are due by the 28<sup>th</sup> of every month but the late charges are not applied until the day the meter is read.

Angie Chandlee then stated the mistake was not intentional and that it was done during the transition. She then stated that maybe a letter could be sent out stating that a mistake happened during the transition in the billing process and to remember this occurred and it will not continue to happen.

President Rogers then stated that Melody figured out what had happened and this month the \$10.00 fee plus the interest was charged on the late bills. She then explained the old system would automatically apply the late fee and interest when told to do so, where as the new system will only apply one of the 2, the other has to be manually entered. When the system was set up it was done so only the interest was automatically applied. Karin then commented that having both charges is a little too much anyway it should be one way or the other.

Angie made a motion that the village does not back bill the late charges but charge them from here on out, Karin 2<sup>nd</sup>. Roll Call Vote: Ayes: Angie Chandlee, Karin Simkins. Nays: John Hoefer. Motion carried by majority vote

Melody commented that she likes Angie's idea of the letter and she will write a letter to be sent out stating that an error occurred during the transition, what was done and that it will not happen again.

#### **PUBLIC COMMENT:**

Jim Tucker commented that when he was president people on Social Security did not get charged the late fee if they had their bill paid by the 3<sup>rd</sup> of the month. Beyond that they would be charged. And now they do not get the late fee at all. President Rogers stated that she was informed by the old clerk, Nancy, that people on Social Security was not to get late charges at all. She then mentioned that there was a senior citizen here in town, she has moved out and her son moved in and took the advantage of the late fee because she paid the bill. The customer has been informed that no longer does the rule for social security apply to them and late fees are being charged.

Jim then mentioned that he has tried to find the Oct. EPA Report on the Village's web page but has been unable to locate it. President Rogers stated that it was there but hard to get to, to go into the search and enter Oct. EPA and it should come up. Jim mentioned he only tried to find it in the years not the search. President Rogers commented that she is not sure why it wasn't put in the year area. She also stated that we do not put the items on the web that we email them to the company and they enter them on the web page.

Having no further comments or business Karin made a motion to adjourn, Angie 2<sup>nd</sup>. Ayes  
Simkins, Chandlee, Hoefer. Motion carried meeting was adjourned at 6:50 pm.

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Melody Hall, Village Clerk

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Carol Rogers, Village President