

**Village of North Henderson
Trustee Meeting
June 10, 2021**

The Village of North Henderson Trustee Meeting was called to order at 6:30pm by President Carol Rogers.

Trustee Karin Simkins has Carol Rogers raise her right hand and read the Oath of Office renewing her position as Mayor for the next four years. Trustee Simkins then had Cheryl Stevens raise her right hand and read the Oath of Office for the position of Trustee for the next four years. Trustees Angie Chandlee and Charles Schultz were not present and will take the oath in the July meeting.

ROLL CALL:

Present: Trustees Diane Brown, Karin Simkins and Cheryl Stevens

Also Present: President Carol Rogers, Treasurer Gary Whitcomb and Clerk Melody Hall

Visiting: Jim Tucker

Absent: Trustees Angie Chandlee, John Hoefer and Charles Schultz

President Rogers stated we have a quorum we will precede.

ANNOUNCEMENTS:

None

MINUTES:

Trustee Brown made a motion to accept the minutes, 2nd by Trustee Stevens

All in favor? Motion carried

TREASURER'S REPORT:

Trustee Brown made a motion to accept the treasurer's report, 2nd by Trustee Simkins

BILLS

President Rogers stated there is an addition to the bill that was just received today; it is for the City of Galesburg in the amount of \$80.00 for the testing of the water during the boil order.

Trustee Simkins made the motion to pay the bills with the addition of the City of Galesburg for the amount of \$80.00, 2nd by Trustee Stevens.

All in favor? Motion carried.

CLOSED SESSION – PERSONNEL:

President Rogers stated she would entertain a motion to go into Closed Session for the matter of personnel.

Trustee Brown made the motion to go into closed session, 2nd by Trustee Simkins

All in favor? Motion carried.

The Village of North Henderson Board of Trustees went into closed session at 6:49pm.

At 7:05pm the board returned and President Rogers called the Opened Session back to order. President Rogers stated the reason for the closed session was to discuss the salaries of the clerk and treasurer with the increase in the cost of living and the minimum wage going up she thought it was time to look into what we pay them. President Rogers stated she contacted a few other villages to see what they paid; Rio never returned her call, Alexis pays their clerk \$15.00 an hour but they are a larger community than us, Joy, who is about our size has a full time and part time clerk they get minimum wage and the full time gets benefits also. President Rogers stated they looked at the position not the person and also that they are appointed not an employee. President Rogers stated the board decided to raise the treasurer's to \$150.00 a month and the clerks to \$600.00 a month all she needs is a motion to do so. President Rogers stated the reason she wanted to do it this month is because we will be doing the budget.

Trustee Stevens made the motion to raise the treasurers pay to \$150.00 a month and the clerk's to \$600.00 a month, 2nd by Trustee Brown.

Roll Call Vote:

Ayes: Trustees Brown, Simkins and Stevens
Motion carried

OLD BUSINESS

Sidewalks:

President Rogers stated she got with Shawn McCutcheon and looked at the sidewalk in front of the Tattoo Shop and it really needs fixed. President Rogers continued to state she spoke to someone about getting a bid, was told he would do it after Memorial Day but has never gotten back with her so she is going to look for someone else. President Rogers stated she will have this on the agenda again next month.

Softball Field:

President Rogers commented the softball field looks great and has been really busy. President Rogers stated the last thing that needed fixed was the lights, after turning them on there was not enough in the outfield to where they could see after dark. President Rogers continued to state Logan Chandlee found some bulbs and fuses so he had someone fix them, the only reason he did it before coming to the board was that it needed done right away. President Rogers state it would be \$110.00 to have it done, if the board didn't want to pay it all Logan said he would pay the rest. President Rogers commented that Mercer County Better Together is again working with Lucer Flake on a grant and they asked what North Henderson may need. President Rogers stated she told them lights for the softball field, so did a lot of the other villages that were asked.

NEW BUSINESS:

Cattle Show Donation:

President Rogers stated the cattle show will be in the morning then there will be a band in the afternoon, so they are looking for donations to help with the cost of the band. Trustee Brown asked how much the band was going to cost. President Rogers answered \$300.00.

Trustee Brown made a motion to donate \$50.00 to the cattle show band, 2nd by Trustee Stevens.

In the vote Trustee Simkins abstained due to connection with the band so President Rogers stepped in so the vote would be a majority.
All in favor? Motion carried

Water Tank

President Rogers stated there are some spots on the water tank that have rusted which the EPA pointed out. They are not requiring them to be repair but recommend it. President Rogers stated she agrees because it could become a big problem in the future so she is looking for someone to paint them. At this time she has not located anyone.

Stimulus Payment

President Rogers stated we have not received our stimulus payment yet and checked with Treasurer Whitcomb. Treasurer Whitcomb stated he was not sure because there has been some extra money deposited in the Motor Fuel Tax account. President Rogers asked him to check on the amount because it should be half of \$20,000.00 because the village is to receive half this year and half next year. Treasurer Whitcomb stated it was \$2054.00 this month and the same last month and it just showed up. President Rogers stated we need to look into this more. Clerk Hall state there is information on it is on the SAMS web page but only President Rogers and Treasurer Whitcomb are allow on the website. Clerk Hall stated from the class she took they recommend having more than 1 possible project to do since the forms will ask for more than one.

Sunshine Law

President Rogers turned the floor over to Clerk Hall. Clerk Hall stated that the trustees need to be certified every 4 years in the Sunshine Laws, which are the Open Meeting Act which explains what happens in a meeting and the dos and don'ts of a meeting. Clerk Hall stated there is a web site that you can go on to take the class but at this time it is down, when it is up and running again she will give everyone the information to get on the site. President Rogers commented there is a copy of "The Sunshine Laws" and "So You've Been Elected if anyone would want a copy.

Meeting Dates for June 2021 – June 2022

President Rogers stated in the folders are the meeting dates for June 2021 to June 2022 that need to be approved. President Rogers asked if any of them fall on a holiday and Clerk Hall answered no.

Trustee Brown made a motion to accept the meeting dates, 2nd by Trustee Simkins
All in Favor? Motion carried.

Illinois Rural Water Renewal

President Rogers stated it is that time of the year to renew our contract with Illinois Rural Water. President Rogers explained who they are and what all they do for the Village. President Rogers stated the cost is \$304.28 and based on the number of water bills being 88 and \$.06 = 5.28, voting membership at \$269.00, legal assessment at \$25.00 and Disaster Relief Fund \$5.00.

Trustee Simkns made a motion to renew the Illinois Rural Water contract, 2nd by Trustee Stevens
All in favor? Motion carried.

Immense Impact (Website) Renewal

President Rogers stated it's time to renew our website through Immense Impact. Clerk Hall explained they help her to enter information such as the agenda,, minutes of meetings and the treasurer report

which helps when it comes to FOIA's. President Rogers stated if it's on the website and is FOIAed then it can be denied saving time to do the FOIA's. Clerk Hall stated they also help with the maintenance of the website updating it, changing backgrounds. Clerk Hall continued to state it is also where we have the text alerts for boil orders. Clerk Hall commented that there are quite a few people who go on the website. President Rogers was concerned about the cost being \$417.45; she thought that it was really higher than last years. The matter was tabled so Clerk Hall could check into it some more.

Budget, Appropriations and Levy

President Rogers turned the floor over to Treasurer Whitcomb to make explain the budget and give his recommendations. Treasurer Whitcomb explained the first three columns was last year's budget and the next three are what is projected for this year. Treasurer Whitcomb stated with the pay increase for the clerk and treasurer item #425 Payroll will need to be raised us to \$12,950, item #461 Social Security needs to be raised at least \$300.00 and item #462 Medicare need raised \$75.00. The following is Treasurer Witcomb's recommendations; Remove \$2000.00 for #533 Legal/Professional making it \$1400.00 add to #425 Payroll making it \$10550.00, deduct \$2200.00 from #5763 Elec. Exp. Street Lights making it \$2500.00 add it to #425 Payroll making it \$12,750.00, deduct \$1375.00 from #830 Equipment making it \$3320.00 add it to #425 Payroll \$200.00 making payroll \$12,950.00, \$300 to #461 Social Security making it \$1900.00, \$75.00 to # 462 Medicare making it \$525.00 and \$800.00 to Streets and Roads making it \$1800.00 that takes care of the General Fund. Treasurer Whitcomb recommended for the Water Fund the only adjustment is deduct \$500.00 for #532 Engineering Fees making it 25,500.00and add it to #537 Data Processing Service making it \$2100.00. The board agreed to the recommendations. President Rogers stated Treasurer Whitcomb will make the adjustments to the budget and then next month he will bring it back for review and to be voted on.

PUBLIC COMMENT

Visitor Jim Tucker commented on the water tank, every 10 – 15 years the inside of the tank is to be cleaned. Mr. Tucker continued to comment they actually have a diver go down and clean it, Bob Shull should have information about it.

President Rogers stated if there are no other public comments she would entertain a motion to adjourn.

ADJOURNMENT

Trustee Brown made a motion to adjourn, 2nd by Trustee Simkins.

All in favor? Motion Carried

The Village of North Henderson Trustee Meeting for June 10, 2021 was adjourned at 7:55 pm with the next meeting scheduled for July 8, 2021.

Melody Hall
Village Clerk

Carol Rogers
Village President

Village Seal